

**Amended and Restated Bylaws of
First Colony Swim Team, Inc.
A Texas Non-profit Corporation**

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Article I. Name

The name of this corporation is First Colony Swim Team, Inc. (“Corporation”).

Article II. Offices

Section 2.01 Principal Office

The principal office for the transaction of the activities and affairs of the Corporation (“principal office”) is located at 4501 Cartwright Rd., #406, Missouri City, TX 77459. The directors may change the location of the principal office at any time. Any change of this location shall be noted by the secretary on these Bylaws opposite this section or this section may be amended to state the new location.

Section 2.02 Other Offices

The board of directors may at any time establish branch or subordinate offices at any place or places within Texas or where the Corporation is qualified to conduct its activities.

Article III. Purposes and Objectives

Section 3.01 Non-profit Corporation

This Corporation is a non-profit corporation and is organized under laws of the State of Texas within the meaning of the Texas Non-profit Corporation Act, Article 1396, V.A.T.S. (“Act”) for charitable purposes. The Corporation shall have all of the powers, duties, authorizations and responsibilities as provided in the Act.

Section 3.02 Tax Exempt Status

This Corporation is organized and will be operated exclusively for charitable and educational purposes and for the purpose of fostering national or international amateur sports competition within the meaning of Section 501(c)(3) of the Internal Revenue Code of 1986, as amended (“Code”), and to develop amateur athletes for national or international competition in sports within the meaning of Section 501(j)(2) of the Code. Notwithstanding any other provision of these Bylaws, this Corporation shall not, except to an insubstantial degree, engage in any activities or exercise any powers that are not in furtherance of the purposes of this Corporation and the Corporation shall not carry on any other activities not permitted to be carried on by:

- (a) a corporation exempt from federal income tax under Section 501(c)(3) of the Code;
- (b) a corporation, contributions to which are deductible under Section 170(c)(2) of the Code; or
- (c) a qualified amateur sports organization as defined in Section 501(j)(2) of the Code.

Article IV. Nonpartisan Activities

This Corporation has been formed under the Act for the public purposes described above and it shall be non-profit and non-partisan. No substantial part of the activities of the Corporation shall consist of the publication or dissemination of materials with the purpose of attempting to influence legislation and the Corporation shall not participate or intervene in any political

campaign on behalf of any candidate for public office or for or against any cause or measure being submitted to the people for a vote.

The Corporation shall not, except to an insubstantial degree, engage in any activities or exercise any powers that are not in furtherance of the purposes described above.

Article V. Dedication of Assets

The properties and assets of this Corporation are irrevocably dedicated to charitable purposes. No part of the net earnings, properties or assets of this Corporation, on dissolution or otherwise, shall inure to the benefit of any private person or individual or any member, officer or director of this Corporation. On liquidation or dissolution, all properties and assets and obligations shall be distributed and paid over to an organization dedicated to charitable purposes, provided that the organization continues to be dedicated to the exempt purposes as within the meaning of Code Section 501(c)(3).

Article VI. Membership

Section 6.01 Qualifications

(a) There shall be one class of membership in this Corporation consisting of:

- (i) the parents or legal guardians of, and living with minor children who participate in amateur competitive swimming activities conducted by the Corporation,
- (ii) minor children who participate in amateur competitive swimming activities conducted by the Corporation, and
- (iii) adult persons who participate in amateur competitive swimming activities conducted by the Corporation (collectively, the “Members”).

(b) No person may hold more than one membership or a fractional membership. The right of Members to vote shall be determined as provided in Section 7.09(a).

Section 6.02 Fees and Dues

Each Member must pay, as determined by and within the time and on the conditions set by the board of directors, an annual registration fee and monthly and/or annual dues to be determined and in amounts to be fixed from time to time by the board of directors.

Section 6.03 Termination of Membership

Causes of termination. The membership of a Member shall terminate upon occurrence of any of the following events:

- (a) the resignation of the Member,
- (b) the determination by the board of directors upon the failure of the Member to pay dues or assessments, if required, within the times set forth by the board of directors,
- (c) the determination by the board of directors, or a committee designated to make such determination, that the Member has failed in a material and serious degree to observe the rules of conduct of the Corporation or has engaged in conduct materially and seriously prejudicial to the interests and purposes of the Corporation.

Section 6.04 Transfer of Membership

No Member may transfer for value a membership or any right arising from such membership. All rights of membership cease upon a Member's death.

Article VII. Meetings of Members

Section 7.01 Place of Meeting

Meetings of the Membership shall be held at any place within the State of Texas as designated by the board of directors. In the absence of any such designation, Members' meetings shall be held at the principal office of the Corporation.

Section 7.02 Annual Meeting

The annual meeting of the Members shall be held on such date and time as may be fixed from time to time by the Board of Directors and stated in the notice of the meeting. Any business may be transacted at an annual meeting, except as otherwise provided by law, the Articles of Incorporation or these Bylaws.

Section 7.03 Special Meeting

A special meeting of Members may be called at any time by the president, the board of directors, or by the secretary at the request in writing of at least ten percent (10%) of the votes entitled to be cast at such meeting. 7.04 (a)

Section 7.04 Notice of Members' Meetings

- (a) **General notice contents.** All notices of official business meetings of Members shall be sent or otherwise given in accordance with Section 7.04(c) not less than 10 nor more than 60 days before the date of the meeting. The notice shall specify the place, date and hour of the meeting and:
- (i) in the case of a special meeting, the general nature of the business to be transacted and no other business may in that case be transacted, or
 - (ii) in the case of the annual meeting, those matters which the board of directors, at the time of giving the notice, intends to present for action by the Members.
- (b) **Notice of certain agenda items.** If action is proposed to be taken at any meeting for approval of any of the following proposals, the notice shall also state the general nature of the proposal. Member action on such items is invalid unless the notice states the general nature of the proposal(s):
- (i) removing a director without cause;
 - (ii) filling vacancies on the board of directors by the Members;
 - (iii) amending the Articles of Incorporation or these Bylaws; or
 - (iv) voluntarily dissolving the Corporation.
- (c) **Manner of giving notice.** Notice of any meeting of Members shall be given either personally, by mail, by facsimile transmission, by electronic transmission, or by any combination of those methods, addressed to each Member either at the address of that Member appearing on the books of the Corporation or the address given by the Member to

the Corporation for the purpose of notice. If no address appears on the Corporation's books and no address has been so given, notice shall be deemed to have been given if either:

- (i) notice is sent to that Member by mail or any other method permitted by the Act to the Corporation's principal office, or
- (ii) notice is published at least once in a newspaper of general circulation in the county where that office is located.

Notice shall be deemed to have been given at the time when delivered personally, deposited in the mail with the postage thereon prepaid, successful transmission of a facsimile or otherwise as provided in the Act.

(d) **Affidavit of mailing notice.** An affidavit of the mailing or other means of giving any notice of any Members' meeting may be executed by the secretary of the Corporation giving the notice and, if so executed, shall be filed and maintained in the minutes records of the Corporation.

Section 7.05 Business to be Conducted at Annual or Special Meeting

- (a) At a meeting of the Members, only such business shall be conducted as shall have been properly brought before the meeting. To be properly brought before an annual or special meeting, business must be:
 - (i) specified in the notice of meeting (or any supplement thereto) given by or at the direction of the board of directors;
 - (ii) otherwise properly brought before the meeting by or at the direction of the board of directors; or
 - (iii) otherwise properly brought before the meeting by a Member.
- (b) For business to be properly brought before an annual or special meeting by a Member, the Member must have given timely notice thereof in writing to the secretary of the Corporation. To be timely, a Member's notice regarding business to be conducted at an annual or special meeting must be delivered to or mailed and received at the principal office of the Corporation, not less than 30 days nor more than 60 days prior to the meeting. A Member's notice to the secretary shall set forth as to each matter the Member proposes to bring before the meeting a brief description of the business desired to be brought before the meeting and the reasons for conducting such business at the meeting, as well as the name and address, as they appear on the Corporation's books, of the Member proposing such business. A brief description of the proposed business shall be included with the General Notice of Member's Meetings (Section 7.04).
- (c) Notwithstanding anything in the Bylaws to the contrary, no business shall be conducted at any meeting except in accordance with the procedures set forth in this Section 7.05. The chairman of the meeting shall, if the facts warrant, determine and declare to the meeting that business was not properly brought before the meeting and in accordance with the provisions of this Section 7.05, and if he or she should so determine, he or she shall so declare to the meeting and any such business not properly brought before the meeting shall not be transacted.

Section 7.06 Order of Business and Member Meeting Procedures

At all meetings of the Members, business shall be transacted in such order as from time to time the chairman or other presider of such meeting may determine. The chairman of the board of directors shall preside; in the absence of the chairman of the board, the vice chairman of the board shall preside. In the absence of the chairman and vice chairman of the board, the president shall preside, and in the absence of all three such officers, a chairman shall be chosen by the board from among the directors present. The procedures applicable to the conduct of Member meetings shall be determined and governed by the presider of the meeting to the extent not inconsistent with the Act or the Bylaws.

The secretary of the corporation shall act as secretary of all meetings of the board of directors, but in the absence of the secretary the presiding officer may appoint any person to act as secretary of the meeting.

Section 7.07 Quorum

Except as otherwise provided by law, the Articles of Incorporation of the Corporation or these Bylaws, those Members represented in person or by proxy shall constitute a quorum at a meeting of the Members if proper notice has been given in accordance with Section 7.04 of this Article.

Section 7.08 Adjourned Meeting

Any Members' meeting, annual or special, whether or not a quorum is present, may be adjourned from time to time by the vote of the majority of the voting Members represented at the meeting, either in person or by proxy. No notice need be given of the adjourned meeting if the time and place are announced at the meeting to be adjourned. No meeting may be adjourned for more than 45 days.

Section 7.09 Voting

- (a) **Eligibility to vote.** The Members eligible to vote shall be those Members defined in Section 6.01(a)(i) and (iii). There shall only be one vote per household for voting Members. Such vote shall only be exercised by an adult (over the age of twenty one) and, in the event such adults fail to agree how such vote should be cast, then the vote shall be disallowed.
- (b) **Manner of casting votes.** Voting may be by voice or ballot, provided that any election of directors may be by ballot if demanded by any voting Member before the voting begins. Ballot voting may be conducted by hand balloting, by mail, by facsimile transmission, by electronic message, or by any combination of those methods.
- (c) **Only majority of voting Members represented at meeting required, unless otherwise specified.** The vote of a majority of the votes entitled to be cast by the Members present or represented by proxy, and thus represented at a meeting at which a quorum is present, shall be the Act of the meeting of Members, unless the vote of a greater number is required by law.

Section 7.10 Action by Written Consent without a Meeting

- (a) **General.** Any action that may be taken at any annual or special meeting of Members may be taken without a meeting and without prior written notice upon compliance with the provisions of this section.
- (b) **Solicitation of written ballots.** The Corporation shall distribute one written ballot to each voting Member entitled to vote. Such ballots shall be mailed or delivered in the manner

required by Section 7.04 for giving notice of special meetings. All solicitations of votes by ballot shall:

- (i) indicate the number of responses needed to meet the quorum requirement but in no event to be less than 30%;
- (ii) state the percentage of approvals necessary to pass the measure(s); and
- (iii) specify the time by which the ballot must be received in order to be counted.

Each ballot so distributed shall:

- (i) set forth the proposed action; and
- (ii) provide the voting Members an opportunity to specify approval or disapproval of each proposal, if more than one proposal is set forth.

Directors may be elected by written ballot.

- (c) **Quorum; majority.** Approval by written ballot pursuant to this section shall be valid only when the number of votes cast by ballot within the time specified equals or exceeds the quorum required to be present at a meeting authorizing the action, and the number of approvals equals or exceeds the number of votes that would be required to approve at a meeting at which the total number of votes cast was the same as the number of votes cast by written ballot.
- (d) **Revocation.** No written ballot may be revoked after delivery to the Corporation or deposit in the mails, whichever first occurs.
- (e) **Filing.** All such written ballots shall be filed with the secretary of the Corporation and maintained in the corporate records.

Section 7.11 Record Date for Member Notice, Voting, Giving Consents and Other Actions

- (a) **To be determined by board of directors.** For the purposes of determining which Members are entitled to vote or to take any other action, the board of directors may fix in advance a record date, which shall not be more than 60 nor fewer than 10 days before the date of any such meeting. For the purpose of determining which Members are entitled to receive notice of any meeting, the record date shall not be more than 60 nor fewer than 10 days before the date of any such meeting. Only Members of record on the date so fixed are entitled to notice, to vote, or to take other action, as the case may be, notwithstanding any transfer of any Membership on the books of the Corporation after the record date, except as otherwise provided in the Articles of Incorporation, by agreement, or in the Act.
- (b) **Failure of board to determine date.**
 - (i) **Record date for notices or voting.** Unless fixed by the board of directors, the record date for determining those Members entitled to receive notice of a meeting of Members shall be the next business day preceding the day on which notice is given. Unless fixed by the board of directors, the record date for determining those Members entitled to vote at a meeting of Members shall be the date of the meeting.
 - (ii) **Record date for other actions.** Unless fixed by the board of directors, the record date determining those Members entitled to take any other action shall be the date the

board adopts the resolutions relating thereto, or the 60th or to the date of such other action, whichever is later.

Section 7.12 Proxies

- (a) **Right of voting Members.** Any voting Member may authorize another person or persons to act by proxy with respect to his or her Membership. Such proxy shall be signed by the voting Member and filed with the secretary of the Corporation. A proxy shall be deemed signed if the voting Member's name is placed on the proxy (whether by manual signature, typewriting, telegraphic transmission, or otherwise) by the Member or the Member's attorney in fact.
- (b) **Revocability.** A validly executed proxy shall continue in full force and effect unless:
- (i) revoked by the voting Member executing it, before the vote cast pursuant to that proxy, by a writing delivered to the Corporation stating that the proxy is revoked by a subsequent proxy executed by such voting Member or by personal attendance and voting at a meeting by such voting Member, or
 - (ii) written notice of the death or incapacity of the maker of the proxy is received by the Corporation before the vote pursuant to the proxy is counted, provided, however, that no proxy shall be valid after the expiration of 11 months from the date of the proxy, unless otherwise provided in the proxy.
- (c) **Form of solicited proxies.** In any election of directors, any form of proxy that is marked by a voting Member "withhold," or otherwise marked in a manner indicating that the authority to vote for the election of the directors is withheld, shall not be voted either for or against the election of a director. If the Corporation has 100 or more voting Members and solicits proxies from 10 or more of them regarding more than one proposal to be submitted to a vote of the Members, it shall afford an opportunity on the proxy to specify approval or disapproval of each matter (or related group of matters) intended to be acted upon at the meeting for which the proxy is solicited and shall provide that when the voting Member specifies a choice with respect to any such matter the vote shall be cast in accordance therewith. Failure to comply with this paragraph shall not invalidate any corporate election taken but may be the basis for challenging the proxy at a meeting.

Article VIII. Number and Composition of Board of Directors

The board of directors of the Corporation shall consist of no fewer than 5 and no greater than 9 directors and cannot include any member of the coaching staff of the Corporation. Board members that are not also Members of the Corporation are eligible to vote.

Article IX. Election of Directors

Section 9.01 Nomination and Solicitation for Votes

- (a) **Nominating committee.** The chairman of the board or the president if there is no chairman, shall appoint a nominating committee to be comprised of the Head Coach and any number or combination of members, board members, former board members, or coaches of the Corporation to select qualified candidates for election to the board of directors at least two months before the date of any election of directors. Committee selections must be approved by the board of directors. The nominating committee shall make its report at least 30 days

before the date of the election and the secretary shall forward to each Member, with the Election Materials and the Notice of Meeting required by Sections 7.04 and 9.01(b), a list of candidates nominated. The nominating committee shall not include any directors of the Corporation eligible for re-election unless such director irrevocably withdraws himself or herself from consideration as a candidate.

- (b) **Nominations by voting Members.** Voting Members representing 10% of the voting membership power but in no event less than 30 Members, may nominate candidates for directorships by filing a petition with an officer of the Corporation at any time before the third day preceding such election. On timely receipt of a petition signed by the required number of voting Members, the secretary shall cause the names of the candidates named on it to be placed on the ballot along with those candidates named by the nominating committee.
- (c) **Special distribution of election material.** On written request by any nominee for election to the board and accompanying payment of the reasonable costs of distribution (including postage), the Corporation shall, within 10 business days after the request (provided payment has been made), mail to all voting Members or such portion of them as the nominee may reasonably specify, any material that the nominee may furnish and that is reasonably related to the election. Alternatively, within five business days after the request, the Corporation may at its option, allow the nominee the right to do either of the following:
 - (i) inspect and copy the record of all the voting Members' names, addresses, and voting rights, at reasonable times, on five business days prior to written demand on the Corporation, which demand shall state the purpose for which the inspection rights are requested; or
 - (ii) obtain from the chairman of the Corporation, of written demand and tender of a reasonable charge, a list of the names, addresses, and voting rights of those Members entitled to vote for the election of directors, as of the most recent record date for which it has been compiled or as of a date specified by the Member subsequent to the date of demand. The membership list shall be made available on or before the later of 10 business days after the demand is received or after the date specified in it as of the date by which the list is to be compiled.
- (d) **Refusal to publish or mail material.** The Corporation may not decline to publish or distribute material that it is otherwise required hereby to publish or distribute on behalf of any nominee on the basis of the content of the material; provided, however, that the Corporation or any of its agents, officers, directors or employees may seek and comply with an order of the Superior Court allowing them to delete material that the court finds will expose the moving party to liability.
- (e) **Use of corporate funds to support nominee.** No corporate funds may be expended to support a nominee for director.

Section 9.02 Vote Required to Elect Director

Candidates receiving the highest number of votes shall be elected as directors.

Article X. Directors

Section 10.01 Powers

- (a) **General corporate powers.** Subject to the provisions of the Act and any limitations in the Articles of Incorporation and these Bylaws relating to action required to be approved by the Members, the business and affairs of the Corporation shall be managed, and all corporate powers shall be exercised, by or under the direction of the board of directors.
- (b) **Specific powers.** Without prejudice to these general powers, and subject to the same limitations, the directors shall have the power to:
- (i) select all officers, agents and employees of the Corporation; remove any officers, agents and employees of the Corporation and prescribe any powers and duties for them that are consistent with law, with the Articles of Incorporation and with these Bylaws;
 - (ii) change the principal office or the principal business office in the State of Texas from one location to another; cause the Corporation to be qualified to do business in any other state, territory, dependency or country and conduct business within or outside the State of Texas; and designate any place within the State of Texas for the holding of any Members' meeting or meetings, including annual meetings;
 - (iii) adopt, make and use a corporate seal and, where appropriate, alter the form of the seal;
 - (iv) develop an annual budget and borrow money and incur indebtedness on behalf of the Corporation and cause to be executed and delivered for the Corporation's purposes, in the corporate name, promissory notes, bonds, debentures, deed of trust, mortgages, pledges, hypothecation and other evidences of debt and securities.

Section 10.02 Classes, Election and Term of Office of Directors

Directors are divided into three classes, as nearly equal in number as the total number of directors constituting the entire board permits. The term of office of each class is three (3) years, with that of one class expiring each successive year. At each annual meeting of directors, the successors to the class of directors whose terms shall then expire, shall be elected to hold office until the third succeeding annual meeting or until their respective successors have been elected, qualified, and commenced serving their terms, unless removed in accordance with these Bylaws. Provided, however, that if any annual meeting is not held or the directors are not elected thereat, they may be elected at any special Members' meeting held for that purpose. The effective date for the term of a newly elected director shall commence immediately following the annual meeting unless otherwise provided by the Board. However, in no event will the commencement of a newly elected director's term exceed 90 days from the date of such annual meeting.

Section 10.03 Vacancies

- (a) **Events causing vacancy.** A vacancy or vacancies in the board of directors shall be deemed to exist on the occurrence of the following:
- (i) the death, resignation or removal of any director;
 - (ii) the declaration by resolution of the board of directors of a vacancy of the office of a director who has been declared or unsound mind by an order of court or convicted of a

felony or has been found by final order or judgment of any court to have breached a duty under the Act;

- (iii) the vote of the voting Members to remove a director;
 - (iv) the increase of the authorized number of directors;
 - (v) the failure of the voting Members at any meeting of Members at which any director or directors are to be elected to elect the number of directors to be elected at such meeting.
- (b) **Resignations**. Except as provided in this paragraph, any director may resign, which resignation shall be effective on giving writing notice to the chairman, the president, the secretary or the board of directors, unless the notice specifies a later time for the resignation to become effective. If the resignation of a director is effective at a future time, the board of directors may elect a successor to take office as of the date when the resignation becomes effective. No director may resign when the Corporation would then be left without a duly elected director or directors in charge of its affairs.
- (c) **Vacancies filled by directors or Members**. Except for a vacancy created by the removal of a director, vacancies on the board of directors may be filled by a majority of directors then in office or by a sole remaining director. The voting Members may elect a director or directors at any time to fill any vacancy or vacancies not filled by the directors prior to a meeting of the Members.
- (d) **No vacancy on reduction of number of directors**. No reduction of the authorized number of directors shall have the effect of removing any director before that director's term of office expires.
- (e) **Restriction on interested directors**. No person serving on the board of directors at any time may be an interested person. An interested person is any person being compensated by the Corporation for services rendered to it within the previous 12 months, whether as a full-time or part-time employee, independent contractor or otherwise.
- (f) **Restriction on related directors**. No person serving on the board of directors at any time may be a related person. A related person is any brother, sister, ancestor, descendant, spouse, brother-in-law, sister-in-law, son-in-law, daughter-in-law, mother-in-law or father-in-law of any such person.

Section 10.04 Place of Meetings; Meetings by Telephone

Regular meetings of the board of directors may be held at any place within the State of Texas that has been designated from time to time by resolution of the board. In the absence of such designation, regular meetings shall be held at the principal office of the Corporation. Special meetings of the board shall be held at any place within the State of Texas that has been designated in the notice of the meeting, or if not stated in the notice or if there is no notice, at the principal office of the Corporation. Notwithstanding the above provisions of this Section 10.04, a regular or special meeting of the board of directors may be held at any place consented to in writing by all the board Members, either before or after the meeting. If consents are given, they shall be filed with the minutes of the meeting. Any meeting, regular or special, may be held by telephone conference or similar communication equipment, so long as all directors participating

in the meeting can hear one another and all such directors shall be deemed to be present in person at such meeting.

Section 10.05 Board Organization Meeting

Immediately following each annual meeting of Members, the board of directors shall hold a regular meeting for the purpose of organization, election of officers and the transaction of other business. Notice of this meeting shall not be required.

Section 10.06 Other Regular Meetings

Other regular meetings of the board of directors shall be held without call at such time as shall from time to time be fixed by the board of directors. Such regular meetings may be held without notice.

Section 10.07 Special Meetings

(a) **Authority to call.** Special meetings of the board of directors may be called at any time for any purpose by the chairman of the board or the president, or any two directors.

(b) **Notice.**

- (i) Manner of giving. Notice of the time and place of special meetings shall be given to each director by one of the following methods: (a) by personal delivery of written notice; (b) by mail, postage paid; (c) by telephone communication, either directly to the director or to a person at the director's office who would reasonably be expected to communicate such notice promptly to the director; (d) by facsimile; (e) by electronic message, or by any combination of those methods. All such notices shall be given or sent to the director's address (residential, business or email) or telephone number as shown on the records of the Corporation.
- (ii) Time requirements. Notices sent by mail shall be deposited into a United States mail box at least four days before the time set for the meeting. Notices given by personal delivery, telephone, facsimile or email shall be delivered, telephoned or sent by facsimile or email at least 48 hours before the time set for the meeting.
- (iii) Notice contents. The notice shall state the time and place for the meeting. However, it need not specify the purpose of meeting, or the place of the meeting, if it is to be held at the principal office of the Corporation.

Section 10.08 Order of Business and Board Meeting Procedures

(a) At all meetings of the board of directors, business shall be transacted in such order as from time to time the board may determine. At all meetings of the board of directors, the chairman of the board of directors shall preside, in the absence of the chairman of the board, the vice chairman of the board shall preside. In the absence of the chairman and vice chairman of the board, the president shall preside, and in the absence of all three such officers, a chairman shall be chosen by the board from among the directors present. The procedures applicable to the conduct of board meetings shall be determined and governed by the chairman or such other presider of the meeting to the extent not inconsistent with the Act or the Bylaws.

- (b) The secretary of the corporation shall act as secretary of all meetings of the board of directors, but in the absence of the secretary the presiding officer may appoint any person to act as secretary of the meeting.

Section 10.09 Quorum

- (a) A majority of the authorized number of directors shall constitute a quorum for the transaction of business, except to adjourn as provided in Section 10.10. Every act or decision done or made by a majority of the directors present at a meeting duly held at which a quorum is present shall be regarded as the act of the board of directors, subject to the provisions of the Act.
- (b) A meeting at which a quorum is initially present may continue to transact business, notwithstanding the withdrawal of directors, if any action taken is approved by at least a majority of the required quorum for that meeting.

Section 10.10 Waiver of Notice

The transactions of any meeting of the board of directors, however called and noticed or wherever held, shall be as valid as though taken at a meeting duly held after regular call and notice, if:

- (a) a quorum is present and
- (b) either before or after the meeting, each of the directors not present signs a written waiver of notice, a consent to holding the meeting or any approval of the minutes. The waiver of notice or consent need not specify the purpose of the meeting. All waivers, consents, and approvals shall be filed with the corporate records or made a part of the minutes of the meeting. Notice of a meeting shall also be deemed given to any director who attends the meeting without protesting before, or at its commencement, about the lack of adequate notice.

Section 10.11 Adjournment

A majority of the directors present, whether or not constituting a quorum, may adjourn any meeting to another time and place.

Section 10.12 Notice of Adjournment

Notice of the time and place of holding an adjourned meeting need not be given, unless the meeting is adjourned for more than 24 hours, in which case personal notice of the time and place shall be given before the time of the adjourned meeting to the directors who were not present at the time of the adjournment.

Section 10.13 Action without Meeting

Any action required or permitted to be taken by the board of directors may be taken without a meeting, if all Members of the board, individually or collectively, consent in writing to that action. Such action by written consent shall have the same force and effect as a unanimous vote of the board of directors. Such written consent or consents shall be filed with the minutes of the proceedings of the board.

Section 10.14 Fees and Compensation

Directors and Members of committees shall receive:

- (a) no compensation for their services and
- (b) such reimbursement of expenses as may be determined by resolution of the board of directors to be just and reasonable.

Article XI. Committees

Section 11.01 Committees of Directors

The board of directors may, by resolution adopted by a majority of the directors then in office, designate one or more committees, each consisting of two or more directors, to serve at the pleasure of the board. Any committee, to the extent provided in the resolution of the board, shall have all the authority of the board, except that no committee, regardless of board resolution, may:

- (a) take any final action on matters which, under the Act, also requires Members' approval or approval of a majority of all the Members;
- (b) fill vacancies on the board of directors or in any committee which has the authority of the board;
- (c) amend or repeal bylaws or adopt new bylaws;
- (d) amend or repeal any resolution of the board of directors which by its express terms is not so amendable or repealable;
- (e) appoint any other committees of the board of directors of Members of these committees;
- (f) expend corporate funds to support a nominee for director; or
- (g) approve any transaction:
 - (i) to which the Corporation is a party and one or more directors have a material financial interest; or
 - (ii) between the Corporation and one or more of its directors or between the Corporation and any person in which one or more of its directors have a material financial interest.

Section 11.02 Meetings and Action of Committees

Meetings and action of committees shall be governed by and held and taken in accordance with, the provisions of Article 10 of these Bylaws concerning meetings of directors, with such changes in the context of those Bylaws as are necessary to substitute the committee and its Members for the board of directors and its Members, except that the time for regular meetings of committees may be determined either by resolution of the board of directors or by resolution of the committee. Special meetings of committees may also be called by resolution of the board of directors. Notice of special meetings of committees shall also be given to any and all alternate Members, who shall have the right to attend all meetings of the committee. Minutes shall be kept of each meeting of any committee and shall be filed with the corporate records. The board of directors may adopt rules for the government of any committee not inconsistent with the provisions of these Bylaws.

Article XII. Officers

Section 12.01 Officers

The officers of the Corporation shall be a president, a secretary and a treasurer. Any number of offices may be held by the same person, except that neither the secretary nor the treasurer may serve concurrently as either the president or chairman of the board.

Section 12.02 Election of Officers

The officers of the Corporation, except those appointed in accordance with the provisions of Section 12.03, shall be chosen by the board of directors and each shall serve at the pleasure of the board, subject to the rights, if any, of an officer under any contract of employment.

Section 12.03 Subordinate Officers

The board of directors may appoint, and may authorize the chairman of the board or the president or another officer to appoint any other officers that the business of the Corporation may require, each of whom shall have the title, hold office for the period, have the authority and perform the duties specified in the bylaws or determined from time to time by the board of directors.

Section 12.04 Removal of Officers

Subject to the rights, if any, of an officer under any contract of employment, any officer may be removed, with or without cause, upon vote of a majority of the directors on the board of directors at any regular or special meetings of the board or, except in case of an officer chosen by the board of directors, by an officer on whom such power of removal may be conferred by the board of directors.

Section 12.05 Resignation of Officers

Any officer may resign at any time by giving written notice to the Corporation. Any resignation shall take effect at the date of the receipt of that notice or at any later time specified in that notice. Unless otherwise specified in that notice, the acceptance of the resignation shall not be necessary to make it effective. Any resignation is without prejudice to the rights, if any, of the Corporation under any contract to which the officer is a party.

Section 12.06 Vacancies in Offices

A vacancy in any office because of death, resignation, removal, disqualification or any other cause shall be filled only in the manner prescribed in Section 12.02 for regular appointments to that office.

Section 12.07 Responsibilities of Officers

- (a) **Chairman of the board**. If such an office be elected, the chairman of the board shall preside at the meeting of the board of directors and exercise and perform such other powers and duties as may be from time to time assigned to him by the board of directors or prescribed by the bylaws. If there is no president, the chairman of the board shall, in addition, be the chief executive officer of the Corporation and shall have the powers and duties prescribed in paragraph (b), below.
- (b) **President**. Subject to such supervisory powers as may be given by the board of directors to the chairman of the board, if any, the president shall, subject to the control of the board of

directors, generally supervise, direct and control the business and the officers of the Corporation. He shall preside at all meetings of the Members and, in the absence of the chairman of the board or if there be none, at all meetings of the board of directors. He shall have such other powers and duties as may be prescribed by the board of directors or the bylaws.

In the absence or disability of the president, the secretary shall perform all the duties of the president and when so acting shall have all the powers of and be subject to all the restrictions upon, the president.

(c) **Secretary**. The secretary shall attend to the following:

- (i) Record of minutes. The secretary shall keep or cause to be kept, at the principal office or such other place as the board of directors may direct, a record of minutes of all meetings and actions of directors, committees of directors and Members, with the time and place of holding, whether regular or special and, if special, how authorized, the notice given, the names of those present at such meetings, the number of Members present or represented at Members' meetings and the proceedings of such meetings.
- (ii) Membership records. The secretary shall keep, or cause to be kept, at the principal office as determined by resolution of the board of directors, a record of the Corporation's Members, showing the names of all Members and their addresses.
- (iii) Notices, seal and other duties. The secretary shall give, or cause to be given, notice of all meetings of the Members and of the board of directors required by the bylaws to be given. He or she shall keep the seal of the Corporation in safe custody. He or she shall have such other powers and perform such other duties as may be prescribed by the board of directors or the bylaws.

(d) **Treasurer**.

- (i) Books of account. The treasurer shall keep and maintain, or cause to be kept and maintained, adequate and correct books and records of accounts of the properties and business transactions of the Corporation, including accounts of its assets, liabilities, receipts, disbursements, gains, losses, capital, retained earnings and other matters customarily included in financial statements. The books of account shall be open to inspection by any director at all reasonable times.
- (ii) Deposit and disbursement of money and valuables. The treasurer shall deposit all money and other valuables in the name and to the credit of the Corporation with such depositories as may be designated by the board of directors; shall disburse the funds of the Corporation as may be ordered by the board of directors; shall render to the chairman of the board and/or the president and directors, whenever they request it, an account of all of his transactions as treasurer and of the financial condition of the Corporation; and shall have other powers and perform such other duties as may be prescribed by the board of directors or the bylaws.
- (iii) Bond. If required by the board of directors, the treasurer shall give the Corporation a bond in the amount and with the surety or sureties specified by the board for the faithful performance of the duties of his office and for restoration to the Corporation of all its books, papers, vouchers, money and other property of every kind in his

possession or under his control on his death, resignation, retirement or removal from office.

Section 12.08 Fees and Compensation

Officers shall receive:

- (a) no compensation for their services and
- (b) such reimbursement of expenses as may be determined by resolution of the board of directors to be just and reasonable.

Article XIII. Insurance

The board of directors may adopt a resolution authorizing the purchase and maintenance of insurance on behalf of any person who is or was a director, officer, employee, or agent of the Corporation or who is or was serving at the request of the Corporation as a director, officer, employee, trustee or agent against any liability other than for violating provisions against self-dealing asserted against or incurred by the agent in such capacity or arising out of the agent's status as such, whether or not this Corporation would have the power to indemnify the agent against that liability under the provisions of this Article 13.

Article XIV. Records and Reports

Article XV. Maintenance of Corporate Records

The Corporation shall keep:

- (a) adequate and correct books and records of account;
- (b) minutes in written form of the proceedings of its Members, board and committees of the board;
- (c) a record of its Members, giving their names and addresses.

A copy of all such records shall be kept in secure storage by the Corporation.

Section 15.02 Members' Inspection Rights

- (a) For a purpose reasonably related to such person's interest as a Member, any Member of the Corporation may:
 - (i) inspect and copy the records of Members' names and addresses and voting rights during usual business hours on five days' prior written demand on the Corporation, stating the purpose for which the inspection rights are requested; or
 - (ii) obtain from the secretary of the Corporation, on written demand and on the tender of the secretary's usual charges for such list, if any, a list of names and addresses of Members who are entitled to vote for the election of directors, and their voting rights, as of the most recent record date for which that list has been compiled, or as of a date specified by the Member after the date of demand. The demand shall state the purpose for which the list is requested. This list shall be made available to any such Member by the secretary on or before the later of 10 days after the demand is received or the date specified in it as the date by which the list is to be compiled; and

- (b) Any Member of the Corporation may inspect the accounting books and records and minutes of the proceedings of the Members and the board and committees of the board, at any reasonable time, for a purpose reasonably related to such Member's interest as a Member.
- (c) Any inspection and copying under this section may be made by an agent or attorney of the Member and the right of inspection includes the right to copy and make extracts at the expense of the Member.

Section 15.03 Maintenance and Inspection of Articles and Bylaws

The Corporation shall keep at its principal office the original or a copy of the Articles of Incorporation and Bylaws as amended to date, which shall be open to inspection by the Members or other authorized representatives at all reasonable times during office hours.

Section 15.04 Inspection by Directors

Every director shall have the absolute right at any reasonable time to inspect all books, records and documents of every kind and the physical properties of the Corporation and each of its subsidiary corporations, if any. This inspection by a director may be made in person or by an agent or attorney and the right of inspection includes the right to copy and make extracts of documents.

Section 15.05 Annual Report to Members

At such time that the Corporation consists of more than one hundred Members and has assets exceeding \$10,000, it shall, not later than 120 days after the close of the Corporation's fiscal year, cause an annual report to be sent to the Members and directors. Such report shall contain the following information in reasonable detail:

- (a) the assets and liabilities, including the trust funds, of the Corporation as of the end of the fiscal year;
- (b) the principal changes in assets and liabilities, including trust funds, during the fiscal year;
- (c) the revenue or receipts of the Corporation, both unrestricted and restricted to particular purposes, for the fiscal year;
- (d) the expenses or disbursements of the Corporation, for both general and restricted purposes, during the fiscal year;
- (e) any information required by Section 14.06.

The report required by this section shall be accompanied by any report thereon of independent accountants or, if there is no such report, by the certificate of an authorized officer of the Corporation that such statements were prepared without audit from the books and records of the Corporation.

Section 15.06 Annual Statement of Certain Transactions and Indemnifications

No later than the time the Corporation gives its annual report, if any, to the Members, and in any event no later than 120 days after the close of the Corporation's fiscal year, the Corporation shall prepare and mail or deliver to each Member and director a statement of the amount and circumstances of any transaction or indemnification of the following kind:

- (a) Any transaction(s) in which the Corporation, its parent or its subsidiary, if any, was a party, and in which any director, officer or employee of the Corporation, its parent or subsidiary, if

any, had a direct or indirect financial interest, a mere common directorship and employment contract shall not be considered a financial interest for purposes of this Section 14.06; or

- (b) Any indemnifications or advances aggregating more than \$10,000 paid during the fiscal year to any officer or director of the Corporation pursuant to Article 13 hereof.

Article XVI. Construction and Definitions

Unless the context requires otherwise, the general provisions, rules of construction and definitions in the Act shall govern the construction of these Bylaws. Without limiting the generality of the above, the masculine gender includes the feminine and neuter, the singular number includes the plural, the plural number includes the singular and the term “person” includes both the Corporation and a natural person.

Article XVII. Amendments

Section 17.01 Amendment by Members

New bylaws may be adopted or these Bylaws may be amended or repealed by approval of the Members. Further, where any provision of these Bylaws requires the vote of a larger proportion of the voting Members than otherwise required by law, such provision may not be altered, amended or repealed except by the vote of such larger number of voting Members. No amendment may extend the terms of a director beyond that for which such director was elected.

Section 17.02 Amendment by Directors

Subject to the rights of Members under Section 16.01 and the limitations set forth below, the board of directors may adopt, amend or repeal bylaws. Such power is subject to the following limitations:

- (a) The limitation set forth in Section 16.01 on the Members' power to adopt, amend or repeal bylaws shall apply to actions by the board of directors.
- (b) The board of directors may not amend the bylaw provision fixing the authorized number of directors or the minimum and maximum number of directors. However, if the articles or bylaws provide for a variable number of directors within specified limits, the directors may, subject to the other limitations of this Section, adopt, amend or repeal a bylaw fixing the exact number of directors within those limits.
- (c) If any provision of these bylaws requires the vote of a larger proportion of the directors than otherwise required by law, such provision may not be altered, amended or repealed except by vote of such larger number of directors.
- (d) The board of directors may not adopt or amend bylaw provisions concerning the following subjects without the approval of the Members:
 - (i) any provision increasing the terms of directors;
 - (ii) any provision allowing one or more directors to hold office by designation or selection rather than election by the Members;
 - (iii) any provision giving the board of directors power to fill vacancies on the board created by removal of directors; and

- (iv) any provision repealing or restricting proxy rights or expanding proxy rights created by law.

Certificate of Secretary

I, the undersigned, certify that I am the presently elected and acting secretary of First Colony Swim Team, Inc., a Texas non-profit corporation, and the above bylaws, consisting of 22 pages, are the bylaws of this Corporation as approved by Members of the Corporation and the board of directors on June 8, 2006.

Date: _____

Secretary: _____