

I. FINANCIAL OBLIGATIONS

A. ANNUAL REGISTRATION FEES

1. USA Swimming registration fee (\$69) for each new and returning swimmer (non-refundable). First Colony Swim Team ("FCST") is affiliated with the Gulf Local Swimming Committee ("LSC"), of USA Swimming ("USAS"). Each swimmer must be registered and join the Gulf LSC under the name of FCST before the swimmer may be permitted to practice or compete. USAS registration runs from September 1, 2012 through December 31, 2013. A portion of the fee is used to provide coverage for members under a USAS policy of insurance. The USAS registration fee will be collected from new swimmers at registration and will be deducted for returning swimmers August 1st from your bank account via ACH auto pay through your FCST account.

2. FCST registration fee (\$145) for each new and returning swimmer (non-refundable). In families with multiple swimmers, there will be a **cap of \$290 per family** for FCST registration fees. All swimmers registering with the team will receive an FCST t-shirt and swim cap. The FCST registration fee will be collected from new swimmers at registration and will be collected for returning swimmers August 1st *through your team account via ACH draft.*

3. FCST facility fee for each season. A Short Course Season \$15 facility fee per swimmer will be billed on October 1, 2012 and a Long Course Season \$10 facility fee per swimmer will be billed on April 1, 2013.

B. MONTHLY DUES

1. Monthly Dues Amounts. Monthly and Annual dues for the swimming year, which runs from September 1, 2012 through August 31, 2013 are set forth in the dues summary for each practice group. There will be no regular monthly swimming dues billed August 2013.

Payment Options. Members have two payment options:

Option A: Month to month: Members pay their dues on an eleven month payment plan. You are obligated to pay dues for each month you are enrolled with the team, regardless of whether your swimmer actually attends practice. Swimmers will not be billed for August.

Option B: Full Year Pre-pay: Members may pay their yearly dues in full, on or prior to August 15th, and receive a 5% discount off their yearly dues.

2. Changes in Practice Groups during Course of Swimming Year. If a swimmer chooses to Pre-Pay the Full Year Dues, there will be no additional dues owed or refunds during the course of the swimming year if the swimmer changes practice groups. If a swimmer pays on a monthly basis and changes practice groups during the year, monthly charges for the new group apply.

3. Discounts for Multiple Swimmer Families. A discount off the dues will be applied to all families with more than one swimmer on FCST as set forth below. If a family has swimmers participating in different groups, then discounts will be applied so that the swimmer in the least expensive group receives the largest eligible discount. (For example, a family has 3 FCST swimmers one each in the Senior, Age Group 3, and Blue groups respectively. The Senior swimmer will pay full dues; the Age Group 3 swimmer will be eligible for a 15% discount; and the Blue swimmer will be eligible for a 40% discount.) The discount is 15% for second swimmer, 40% for third swimmer, 60% for fourth swimmer and all additional swimmers.

**FIRST COLONY SWIM TEAM, INC.
REGISTRATION AND MEMBERSHIP POLICY 2012-2013**

C. MEET ENTRY FEES

1. Meet Swim Fee Charges (variable). FCST will charge \$1.00 per event per swimmer for swims at meets, in addition to the charge assessed by the team hosting the meet. For example, if you go to a meet and swim, you will be billed the host team fee of approximately \$5.00-\$9.00 (depending on meet) per swim and also an FCST fee of \$1.00 per swim. The FCST Swim Fee Charge helps offset the travel costs of coaches attending meets.

2. Out of Town Travel Meet charge (\$10.00). If you have a swimmer participating in an out of town meet that would require coaches to reserve hotel rooms, a **\$10.00 travel charge will be billed per family**. This charge helps offset the travel and accommodations costs of the coaches.

D. PAYMENT METHOD:

You will be billed monthly via email only. The first regular monthly dues bill for the swim year will be sent on Sept 1st, 2012.

For new members, registration payments must be made by check and are payable to First Colony Swim Team (FCST). Registration for new swimmers begins July 2, 2012.

For returning members, registration fees will be billed and drafted via Automated Clearing House (“ACH”) withdrawal from your bank on August 1st, 2012 provided your account is in good standing, and you have completed your team service requirement by the end of the FCST Hosted July Meet. Registration for returning swimmers begins June 18, 2012.

Monthly Payments are made via Automated Clearing House (“ACH”) withdrawal from your bank. We do not accept personal checks or credit card payment for the monthly invoice payment. All ACH withdrawals will be drafted on the 1st of each month. You will have until the 26th of each month to notify the Finance Manager at financemanager@swimfcst.com of any perceived errors on your bill. Any bank fees charged to FCST for insufficient funds will be charged back to the members account.

E. Termination of Membership

A swimmer may end their FCST membership by submitting written notice, the FCST Termination Form, at least 30 days before the termination date. The termination date must correspond to a month end. If you turn in your Termination Form less than 30 days before your specified month end Termination Date, you will be responsible for monthly swimming dues for the following month (as well as for the month the form is turned in). For example, if you submit your Termination Form on February 1st, you are obligated to pay dues for February and March, and your Termination Date is March 31st. The written notice must be this FCST Termination Form, located in the Registration documents and on the FCST website. The Termination Form is only accepted by dropping the Form at the FCST office or by mail through the US postal Service. **NO EMAIL TERMINATION NOTICES WILL BE ACCEPTED.**

Members who have chosen to pay dues in full for the entire year membership may also terminate with 30 days notice and be entitled to a refund of dues equivalent to the difference between dues at the month-to-month rate for the number of months enrolled (including the 30 day notice period), and the total paid for the full year.

FIRST COLONY SWIM TEAM, INC.
REGISTRATION AND MEMBERSHIP POLICY 2012-2013

II. VOLUNTEER OBLIGATION - COMMITMENT TO WORK

A. Volunteer Requirement

First Colony Swim Team (FCST) is a non-profit, nationally recognized swim team that relies on volunteer labor to conduct swim meets, swimmer activities, fund raising, and ongoing administration. Without a commitment of participation from parents and/or family members, FCST could not exist. Thus FCST reminds all families of the following policy:

Each family is required to volunteer, throughout the year, a certain number of shifts. These shifts are fulfilled by helping at FCST Hosted Meets.

FCST hosted Meet Dates will be posted on the Website during the summer. Please mark your calendar once these dates are posted.

The objective of this policy is to spread the workload, build team spirit, and foster ownership in FCST by all of our member families.

Please be advised that those member families unwilling to participate in the minimum requirement of volunteering may be contacted by the Board of Directors to make alternative arrangements. If your family has circumstances that prevent it from volunteering please advise the volunteer coordinator or a member of the Board of Directors. Should a family not fulfill the volunteer requirements, they may not be allowed to pre-register for the team until after September 1st of the following season, depending on space availability.

To volunteer to work at a meet, you will need to sign up using the on-line meet volunteer registration system. Notices will go out by email as the date of an FCST hosted meet approaches. Minimum required time commitment will vary depending on the needs of each meet and will be specified on the sign-up page.

B. Timing

Additionally, parents are expected to participate as a timer at meets in which their child is swimming. This is not included in the Volunteer shift requirement. Signups to time at meets will be online a few days before the meet. If everyone helps with timing and does his/her part, this will be not be a burden for anyone.

III. UNIFORM OBLIGATION

At all swim meets each swimmer will be required to wear the team suit, FCST cap, and FCST t-shirt. This requirement will be strictly enforced. FCST cap and t-shirt will be given out in the fall prior to the first meet. Additional caps can be purchased through the FCST team store.