



## Minutes

FCST Board of Directors Meeting  
July 18 2023

**Date:** Tuesday July 18, 2023

**Time:** 6:30

**Location:** Holiday Inn Express

### **BOD/Staff Present:**

Ben Pulskamp – Head Coach  
Robbie Baker - President  
Conor Thompson - Director  
Angela Woods - Director  
Lilly Karim - Secretary  
Jason Chen - Director  
Dawn Williford - Treasurer

### **Absent:**

Christina Hollar  
Navin Advani - Director  
Christian Tinajero– Vice President  
James Light– Director

**I Call to order with Quorum Present:** 6:30 pm, meeting called to order.

### **II Member input and Consent Agenda:**

A. Motion to approve May 23 minutes, motion second and minutes approved.

### **III Coaches Report -No**

### **IV Membership Report- Yes**

A. Registration numbers are 500+

### **V Finance Report -Yes**

A. Finance report and balance sheet were presented.

### **VI Admin Report – Yes**

- A. Christina's report presented
  - a. Several administrative duties are pending including
    - i. Completion of employee review
    - ii. Completion of travel meet waivers
- B. Safe Sport
  - a. Need a team implementation plan. Currently we have a system for all employee and board member verification on certification. It is advised that we offer the online information to the membership to reduce risk of team liability
- C. Coach Orientation
  - a. 3 morning's dedicated orientation scheduled
    - i. Angela will work with Christina to ensure employee handbooks and certifications are properly covered. This will include possibly adding session on safe sport and sexual harassment education.

## **VII Auxiliary Programs Report -NO**

### **VIII Facilities Report – Yes**

- A. Facilities report presented.
- B. Ben and Chistian met with AC.
  - a. \$93,786.60 - brings us to current
  - b. Considering heater/cooler system in exchange for back pay
  - c. Filtration system may be modified by AC since it is causing corrosion in heaters
  - d. Christian will continue to work with AC to finalize a new contract
- C. Crescent lakes
  - a. Need a new quote for 2 heater install
  - b. Pending finalized contract
  - c. Swim league/learn to swim will begin there in August
- D. Colony grant
  - a. Chlorine tower needed
- E. Settlers Park
  - a. Pump room - may need to replace
- F. Dates for meets have been set for Short Course season
  - a. FBISD facilities- Large change in facility rental fees. Currently, the Aquatics administrator is negotiating the increased fees to try and bring them back to a more similar rate we have been paying.
  - b. Coach Ben will be the contact person for updates

### **IX Volunteer Committee Report- No**

### **X Merchandise Committee – No**

### **XI Fundraising Committee Report – No**

### **XII Special Events Committee Report- No**

### **XIII New Business - Yes**

- A. New Hires
  - a. Assistant for Hillary
  - b. New Hire to replace Trevor's role with Brooks. Trevor will be working with Coach Lee
  - c. Coach Susan - for Senior group in finalization process
  - d. Coach Mikah will cover for Coach Macy during maternity leave

**XIV Policy - No**

**XV Regular Session Adjourned**

A. Meeting adjourned at 7:51 pm

**XVI Executive Session: Yes**