



Minutes

FCST Board of Directors Meeting

Date: September 26, 2023

Time: 6:35 PM

Location: Holiday Inn Express

BOD/Staff Present:

- Ben Pulskamp – Head Coach
- Robbie Baker - President
- Navin Advani - Director
- Christina Hollar - Admin
- Lilly Karim - Secretary
- Christian Tinajero– Vice President
- James Light– Director
- Jason Chen - Director
- Dawn Williford - Treasurer

Absent:

- Angela Woods - Director
- Conor Thompson - Director

I Call to order with Quorum Present: 6:35 pm, meeting called to order.

II Member Input and Consent Agenda:

- A. Motion to approve minutes from August 29, 2023, motion second and minutes approved.

III Coaches Report -Yes

- A. Coach orientation went well - 3 days with team building and inspirational talks
- B. FunDamentals Camp - Staff happy with turn out and the parental participation

IV Membership Report-Yes

- A. Membership is good. First time we are over 900 swimmers
- B. All groups are nearly full.
- C. Swim League is growing
- D. Masters stable

V Finance Report -Yes

- A. Team on Budget
- B. Discussion regarding some outstanding amounts. All costs accounted for.
- C. Crescent lakes line item needs to be created to reflect cost and income

VI Admin Report – Yes

- A. Policies are being reviewed by lawyer and will be posted as they are finalized
- B. HR - staff reviews and new contracts are complete
- C. Financials - need to be reviewed by Dawn before they are sent to accountant to file 940
 - a. 150K was obtained from a mature investment fund and moved to a “heater account” anticipating the large upcoming expenditures for replacements at A/C and crescent lakes

VII Auxiliary Programs Report -Yes

- A. Swim league is growing substantially and is attributed to increased usage of 2 pools allowing for additional swimmer enrollment.

VIII Facilities Report – Yes

- A. Boiler certifications are underway
- B. Coach Brooks is now heading the facilities management/oversight
- C. FCAA - still in negotiations. BOD will present a proposal for a flat rate and a yearly adjustment for increased cost of maintenance. Currently the team is paying the same rate as our old contract indicates. This will remain until a new contract is agreed upon.

IX Volunteer Committee Report- No

X Merchandise Committee – yes

- a. Old merchandise will be sold at meets
- b. New orders for spirit wear have been sent to membership

XI Fundraising Committee Report – No

XII Special Events Committee Report- No

XIII New Business - Yes

- A. Sponsorship - Board supports Coach Ben’s proposal to initiate a sponsorship program. Next steps include creating a sponsorship package and finding a volunteer willing to help with developing the new initiative.
- B. IRA - adjustment will be made on Coach Brooks IRA as per the recommendation of Fred Fogarty
- C. ASCA certifications will be collected from all coaches to maintain team record
- D. Christina - request made to pay for 2 certifications processes to support professional development (quickbooks certification and HR certification)
- E. A motion to approve the purchase of an online version of quickbooks for nonprofits was made with the cost approximation of 6K -
 - a. Approved unanimously with the understanding that the migration would not happen until Coach Ben approves, allowing him the time to create the new budget.

XIV Policy - No

XV Regular Session Adjourned

- A. Motion to adjourn at 8:03

XVI Executive Session: Yes